

PENALLY COMMUNITY COUNCIL CYNGOR CYMUNED PENALUN

Minutes of the Annual and General Meeting of the Penally Community Council held at Penally Village Hall on Wednesday 14th May 2025 at 6.00 pm.

Present : Cllrs S Snow (Chair) I Richards (Vice Chair), P Boyle, H Mackie and The Clerk.

Annual Meeting Agenda

Meeting started at 18.05pm. Cllr Snow opened the meeting.

2025/05 1 To receive Declarations of Office from all Members.

The Clerk confirmed all Cllrs present, signed the Declaration of office.

2025/05 2 To Elect the Chair for 2025/2026

Cllr Snow nominated Cllr Richards to Office of Chair to Penally Community Council; Cllr Mackie seconded the nomination. No further nominations were received. Cllr Richards accepted the Office as Chair of Penally Community Council.

2025/05 3 To receive The Chair's Declaration of Acceptance of Office

Cllr Richards made his Declaration of Office as Chair of Penally Community Council.

2025/05 4 To Elect the Vice Chair for 2025/2026

Cllr Mackie nominated Cllr Boyle to Office of Vice Chair of Penally Community Council. Cllr Boyle seconded the nomination. No further nominations were received. Cllr Boyle accepted the Office of Vice Chair of Penally Community Council.

2025/05 5 2025/2026 Chair's Address to the Council

Cllr Snow thanked the Council for the support over the last four years, a lot of good work has been completed with a small Community Council, Cllr Snow wished Cllr Richards all the very best in his new role. Cllr Richards thanked Cllr Snow for her dedication and good work over the term and is looking forward to continuing on with the success.

2025/05 6 To receive any Apologies for Absence

None

2025/05 7 To receive any personal and prejudicial Declaration of Interests. Members are requested to identify the nature of the interest and indicate whether it is personal or prejudicial.

None received.

2025/05 8 To review the Council's representation on Working Parties and outside bodies.

a) Personnel Working Group, Cllr Richards, Cllr Snow

b) Finance Working Group, Cllrs Richards, Boyle, Parkinson and the Clerk

c) Gardens, Task and finish group, Cllrs Richards, and Parkinson.

d). Events working group Cllr Mackie

e). One Voice Wales, Cllr Snow to represent PCC.

e) Penally Village Hall, Cllr Richards to represent PCC.

2025/05 9 To set the time and dates of the General Meetings of Penally Community Council (June 2025 to May 2026)

The next Council meeting will be in June, to be held on the 2nd Wednesday of each calendar month with 6pm start. There will be no general meeting in August or December.

General Meeting agenda

Meeting started at 18.15pm. Cllr Richards (Chair) opened the meeting.

2025/05 10 To Receive the Minutes of the Meeting Held on the 9th of April 2025

Cllr Snow proposed that the Minutes of the General meeting of Penally Community Council held on the 9th of April 2025, as presented to the Council, be signed as a true record of the meeting; Cllr Richards seconded the proposal with a majority of Cllrs in agreement.

2025/05 11 Matters Arising from the Minutes - Information Only

None.

2025/05 12 To receive year end account for 24-25

The Clerk presented the accounts for the period, explaining the budget set against actual expenditure, Cllr Snow proposed the accounts for the period 24-25 be accepted as a true account, Cllr Boyle seconded the proposal, all Cllrs in full agreement.

2025/05 13 Consider Account(s) for Payment and Bank Reconciliation - See finance report.

Cllr Snow proposed the Banking Reconciliation and statement be accepted as a true account, Cllr Richards seconded the proposal, all Cllrs in full agreement.

May payments

002120	Penally village hall	Hall hire	£45.00
002121	All Seasons	Grass cutting	£45.00
002122	Salary	incl work at home	£301.68
002123	HMRC	Tax	£71.00
002124	Smart Gardens	Grass contract	£820.00

Invoices received total of £1282.68 Cllr Richards proposed payment be made , seconded by Cllr Snow, all Cllrs in full agreement.

2025/05 14 Consider Planning applications received.

24/1186/PA 2, The Paddock, Penally, Tenby, Pembrokeshire, SA70 7NZ
Single storey extension. Following consideration of the information presented by the Planning Authority; Councillor Richards proposed that Penally Community Council support the application. Councillor Snow seconded the proposal, and all councillors agreed. The Clerk to inform the planning department that detail on a different application included in portal.

2025/05 15 Planning application notices received.

24/0954/PA Penally Newsagents, Raymond House, Penally, SA70 7PR **Conditionally approved.**

2025/05 16 Consideration of correspondence received.

The Clerk reported that an email received from a resident regarding matters relating to the licensing arrangements for a 'local Caravan Site'. Issues raised concerning the surface water run-off down Strawberry Lane, the lack of road cleaning throughout the village, the parking of vehicles on the grass verge alongside the 50mph section of the A4139. The Clerk will update the resident on all matters.

The Clerk reported an email was received on concerns from a resident regarding the state of the trees adjoining the foot path between Four Winds Lane & Kiln Park. Many of the trees on the bank being Ash which have blighted by Ash Die Back. Branches are breaking away as they rot and landing on the path and some obviously dead trees are now leaning towards the path & road. The matter was reported to Pembrokeshire County Council and action taken by the relevant department.

Cllr Snow reported a quotation was received for a Bouncy Castle for the August event, Cllr Mackie to look at alternative entertainment to include music, refreshments and local stall opportunities.

2025/05 17 County Councillor Philip Kidney report

Not in attendance

2025/05 18 To receive any reports from working parties, including projects.

Cllr Richards reported that he had been in communication with One Voice Wales regarding possible funding opportunities for the Memorial Garden also detail from funders Keep Wales Tidy.

Cllr Mackie reported that grant opportunities available for the Play Parks, the asset transfer of the park area awaited, being key to progress.

2025/05 19 To receive reports from Council Representatives.

None

Next meeting : Wednesday 11th June 2025

Meeting closed 19.10 pm.